



## PERSONAL INFORMATION AND AGREEMENT

This information is for the use of Nordic Nannies and their partner agencies only. The Au Pair or Nanny Application will be sent to potential host families. Your contact details will be given to host families only if they wish to interview you by phone or Skype and you have agreed to this in advance.

*Nämä tiedot on tarkoitettu vain Nordic Nanniesin ja heidän yhteiskumppanitoimistojensa käyttöön. "Au Pair/Nanny Application" eli hakemus lähetetään potentiaalisille perheille. Yhteystietosi annetaan perheille vain, mikäli he haluavat haastatella sinua puhelimitse tai Skypen kautta ja olet antanut suostumuksesi siihen etukäteen.*

### **Personal Details**

Last name	First name(s)
Birthdate	Street address
Post code and town/city	Country
Email address	Mobile number (including country code!)
Skype username (for interview with Nordic Nannies and the host family)	Do you use WhatsApp and may we send you WhatsApp messages?
Contact person in case of emergency (name, address, phone number and relationship to you)	

## ***Host country and host family preferences***

Preferred host country	Other accepted host countries
Preferred city/region in the host country (if any)	Have you ever been denied a visa? If yes, which country or countries and when?
Would you accept a family with a single mother?	Would you accept a family with a single father?
Are you willing to live in a family with animals?	Are you happy to help care for host family's animals? (not a requirement)
Do you know how to ride and groom horses? If yes, would you be happy to help host family with horses? (not a requirement; some host families are looking for help with children and horses)	Are you willing to live with a family that smokes?
Would you accept a family of a religion different to your own?	How many children would you like to work with?
Area you would prefer to live in	Please mark with "prefer" (first choice), "accept" or "no".
A big city	
A suburb	
A small town	
Rural area	
<b>For Mother's Help and Nanny candidates only:</b> What type of living arrangement would you accept? Please mark with "prefer" (first choice), "accept" or "no".	
Private bedroom only (Au Pair minimum requirement)	
Private bedroom and private bathroom	
Separate accommodation (private bedroom and bathroom with separate entrance in the house or accommodation elsewhere paid by the family)	
Are you applying for a position in one specific family only? If so, please tell us here.	

## Job preferences

<b>Job types</b> - please mark your preference with either 1, 2 or 3 or leave blank if not interested in that type of position	
Au Pair	
Mother's Help	
Nanny	
<b>Working hours</b> – please mark which hours you would “prefer” or “accept” In addition to the weekly working hours, you may be required to babysit 1-2 evenings per week for 1-4 hours	
Up to 30 hours (typically AP only; sometimes MH)	
Up to 40 hours (MH or Nanny only)	
Up to 50 hours (MH or Nanny only)	
Up to 60 hours (Nanny only)	
<b>MINIMUM salary expectation (GROSS salary per WEEK)</b> (answer only if applying for MH or Nanny) State the minimum that you will accept – we will, however, negotiate on your behalf the best possible salary!	
If working up to 40 hours (plus babysitting)	
If working up to 50 hours (plus babysitting)	
If working up to 60 hours (plus babysitting)	
In addition to normal light household duties, would you be willing to do weekly cleaning of entire house (only if children at school and therefore enough time for it)?	
Would you prefer a sole charge role (working with children independently) or a shared charge role (working alongside one of the parents)?	
Age groups you would like to work with	Please mark sole charge or shared charge on each line (or leave blank if you do not wish to care for age group)
0-5 months	
6-12 months	
1-2 years	
3-6 years	
7-10 years	
Older than 10 years	
Are you willing to care for a disabled child?	

## ***Au Pair/Nanny Placement***

***(some questions are the same as in the Application)***

First date available to start placement	Last date available to start placement
Preferred length of stay (months)	Last date to finish placement (if any)
Length of notice required from your current employment (if any)	How soon after receiving an offer from host family would you be able to fly to the destination country?
Would you like to take your holiday entitlement at a certain time during your stay/employment and when? (i.e. Christmas, entrance exam, etc.) Please note that you may only take holiday at a time convenient for host family also.	
How did you hear about Nordic Nannies? (please specify which newspaper, internet site, advert, etc. or name of person who recommended us to you)	Are you currently registered or do you plan to register with another agency or internet job matching service?
Have you applied or do you plan to apply to university or other school? If yes, when will you receive the results?	Are you willing to wait 3-4 weeks for Nordic Nannies to find you a job without accepting a job offer elsewhere? (it may take from 2 days to 3 months to get a job through Nordic Nannies – it depends on candidate and available jobs)
Do you have any other requests or comments to Nordic Nannies or their partner agencies?	

## ***Agreement between Au Pair/Nanny candidate and Nordic Nannies***

1. I confirm that all information I have provided Nordic Nannies is true and that I have answered all questions honestly.
2. I understand that Nordic Nannies acts as a recruitment agency only. I will sign an Au Pair Agreement or a Contract of Employment with the host family.
3. After the interview with a host family, I agree not to book a flight or to travel to my host family until I have received an official confirmation of placement from Nordic Nannies.
4. It is my responsibility to acquire a passport and a visa (if applicable) for the host country before travelling to the host family.
5. I agree to pay for my transport to and from the host country as well as a language course (if required).
6. I shall perform my duties diligently and to the best of my ability. I agree to follow the house rules of the host family.
7. I shall make an effort to become part of the host family, to learn the language and the culture of the host country, and to respect the possible cultural differences. I shall endeavour to communicate openly with the host family and to try to solve any problems as they arise.
8. If I need assistance with a problem or a disagreement with a host family, I shall immediately contact Nordic Nannies for advice.
9. I shall discuss the method of discipline for the children with my host parents and shall abide by their methods. I shall not hit or otherwise use any violence or cruelty to the children.
10. I shall never leave the children in my care unattended and shall always consider their health and safety, at home or elsewhere. I shall not administer any medicine to the children unless the host parents have given their written permission to do so and have also instructed me on how to administer the medicine.
11. I agree that I can be asked to leave the host family immediately if
  - I have provided false information in my application or other documents
  - I don't abide by the Au Pair Agreement or Contract of Employment
  - I travel to the host family without confirmation of placement from Nordic Nannies
  - I disobey the laws of my host country.
12. I agree to leave my host country before my visa (or equivalent) expires (if applicable).
13. I shall notify Nordic Nannies of my intention to leave the host family immediately after giving notice to the host family.
14. I shall notify Nordic Nannies of any changes to the information in the application or if I wish to cancel my application.

Date	
Signature	